

County of Los Angeles
DEPARTMENT OF PUBLIC SOCIAL SERVICES

12860 CROSSROADS PARKWAY SOUTH • CITY OF INDUSTRY, CALIFORNIA 91746
Tel (562) 908-8400 • Fax (562) 908-0459



BRYCE YOKOMIZO
Director

LISA NUÑEZ
Chief Deputy



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March 14, 2006

TO: Each Supervisor

FROM: Bryce Yokomizo, Director

**SUBJECT: INTENT TO NEGOTIATE A SOLE SOURCE CONTRACT FOR
CalWORKs ADULT EDUCATION COORDINATION SERVICES**

In accordance with your Board's motion of February 23, 1999, on sole source contracts of \$250,000 or greater, this is to inform you of the Department's intent to negotiate a sole source contract with the Los Angeles Unified School District Division of Adult and Career Education (LAUSD) for CalWORKs Adult Education Coordination Services. Also, the Department intends to request delegated authority to execute the contract for three years effective July 1, 2006 through June 30, 2009. The current contract expires June 30, 2006. California Department of Social Services (CDSS) Purchase of Service regulations allows local jurisdictions to negotiate sole source contracts without formal advertising.

On March 4, 2003, the Board allocated \$500,000 through the use of CalWORKs Performance Incentives for FY 2002-03 for LAUSD to provide CalWORKs participants with out-of-classroom coordination services at 17 adult education school sites throughout Los Angeles County. Beginning with FY 2003-04, the contracts were funded at \$1.2 million for each additional fiscal year with the contract expiring June 30, 2006. CalWORKs Adult Education Coordination Services will be funded with CalWORKs Single Allocation for FY 2006-07.

Overall, LAUSD met the performance outcome measures for FY 2004-05 by providing 2,195 CalWORKs participants enrolled at the 17 school sites with coordination services in order to assist them in completing their academic/vocational training.

We will proceed to negotiate the sole source contracts within two weeks, unless otherwise instructed by your Board.

BY:cs

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors

"To Enrich Lives Through Effective And Caring Service"